



## **Mattituck Park District**

Town of Southold, Suffolk County, New York

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### **INVITATION TO BID**

#### **Dock Repair**

PO Box 1413

11280 Peconic Bay Boulevard

Mattituck, NY 11952

631-298-9103

[clerk@mattituckparks.gov](mailto:clerk@mattituckparks.gov)

**SEALED BIDS DUE IN DISTRICT OFFICE  
11280 Peconic Bay Boulevard  
Mattituck, NY 11952  
ON OR BEFORE 6:00 PM ON 7 May 2026**

RESOLVED, as per the request of the Board of Commissioners, that the Mattituck Park District Clerk be and hereby is authorized to advertise for public bid as per the following:

**NOTICE TO BIDDERS**

TAKE NOTICE, that sealed bids will be received by the MPD Clerk, Mattituck Park District Office, on or before 7 May 2026 at 6:00PM, prevailing time. The sealed bids will be publicly opened for:

**Dock Repair**

Each proposal must be submitted in a sealed envelope clearly marked, "**Dock Repair**" Bidders must comply with all Federal, State, and local laws.

The Mattituck Park District reserves the right to waive any informalities in bids received, and/or reject any or all bids.

**BY ORDER OF THE BOARD OF COMMISSIONERS OF THE MATTITUCK PARK DISTRICT, NEW YORK**

## INSTRUCTIONS TO BIDDERS

### 1. Receipt and Opening of Bid

The Mattituck Park District invites bids for a Dock Building Company to perform repair service at the Mattituck Park District location listed on the Notice to Bidders. Proposals will be publicly read at the time, date, and place indicated in the Notice to Bidders.

### 2. Preparation and Presentation of Proposal

Each proposal must be submitted in a sealed envelope clearly marked, "**Dock Repair**"

**INCOMPLETE SUBMISSIONS MAY BE REJECTED!!**

All questions concerning this bid should be addressed to Ben Heins at [fm@mattituckparks.gov](mailto:fm@mattituckparks.gov) , all answers to the questions received will be sent in the form of an addendum to all interested bidders.

**Date Issued:** 16-Apr-26  
**Due Date:** 7-May-26

**General Description:** The Mattituck Park District is seeking bids to repair winter storm damage to the dock, as fully detailed in the "Specifications" below.

**Specifications:** Dock Repair and Floating Dock Installation

**Service Location:**

**Love Lane Dock**  
1215 Love Lane Mattituck, NY  
SCTM # 1000-140-1-19.1

1) To repair dock facilities damaged due to ice build-up that occurred in early 2026.

**Scope:** Reset or replace four (4) pilings for floating docks  
Pump down pilings supporting North end of fixed dock and repair structural issues from ice shifting the dock

2) To repair/replace a portion of our fixed dock.

**Scope:** Replace approximately 1/3 of the fixed dock pilings, framing and decking

3) To supply and install two (2) floating docks.

**Scope:** Supply and install (1) 5'X24' and (1) 5'X12' floating docks. Both docks must match the height of, and connect to, our current 5'X24' floating dock.

Please note the following:

- The MPD **requires** that bidders go to each property to assess the amount of work to be done at each. Please contact Ben Heins at 934-230-3507 to schedule an appointment.
- This is a municipal contract and therefore prevailing wage rules apply.
- Contractor to be responsible for all permits as required by the Town of Southold and the State of New York.
- A complete bid package must include all three of the items above.

**Contacting Requirements:**

1. Contractor must possess any current licenses required to complete the job and must supply copies of license(s) to MPD. This also includes any subcontractors if required.
2. The MPD may make inquiries to determine the qualifications of the Contractor. MPD reserves the right to reject any Proposal if qualifications do not meet MPD standards. The successful Contractor shall submit, at the time of execution of the contract, a Certificate of Insurance, showing the required liability insurance coverage.
3. The successful Contractor shall enter into a contract with the Mattituck Park District to perform the services in accordance with the specifications set forth herein and at the price set by the successful proposal.
4. The Contractor shall maintain the types of insurance listed below:
  - a. Worker Compensation Insurance, as required by Applicable Law. The coverage must be evidenced on a C-1 05.2 form or if exempt on the CE-200 form. If you have questions please visit [www.wcb.state.ny.us/main/forms](http://www.wcb.state.ny.us/main/forms)

- b. Disability benefits insurance must be evidenced on a DB-102.1 form or if exempt on the CE-200 form. If you have any questions please visit [www.wcb.state.ny.us/main/forms](http://www.wcb.state.ny.us/main/forms)
  - c. General liability insurance to include bodily injury and injury to property including full Contractual Liability Coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 General Aggregate.
  - d. The District shall be named as additional insured on the liability policy. The Contract will not be signed until all required insurances are received.
5. A copy of the contract is available for review at the Mattituck Park District office, Veterans Memorial Park, 11280 Great Peconic Bay Boulevard, Mattituck, New York. The contract is incorporated into the request for quotes by reference and the winning Contractor will work under the terms and conditions of this agreement.
6. All proposals are to be submitted in a sealed, opaque, envelope and should be clearly labelled "**Dock Repair**". Proposals should be mailed or hand delivered to: Mattituck Park District, PO Box 1413, Mattituck, New York 11952.