



Mattituck Park District

Town of Southold, Suffolk County, New York

INVITATION TO BID

Snowplow 2026-2027

PO Box 1413
11280 Peconic Bay Boulevard
Mattituck, NY 11952
Office 631-298-9103
Facilities 631-298-9396
clerk@mattituckparks.gov

BIDS DUE IN DISTRICT OFFICE
11280 Peconic Bay Boulevard
Mattituck, NY 11952
ON OR BEFORE 6.00 PM ON 15 October 2026

RESOLVED, as per the request of the Board of Commissioners, that the Mattituck Park District Clerk be and hereby is authorized to advertise for public bid as per the following:

NOTICE TO BIDDERS

TAKE NOTICE, that bids will be received by the MPD Clerk, Mattituck Park District Office, on 15 October 2026 at 6:00PM, prevailing time. The bids will be publicly opened for:

Snowplow

BY ORDER OF THE BOARD OF COMMISSIONERS OF THE MATTITUCK PARK DISTRICT, NEW YORK INSTRUCTIONS TO BIDDERS

Receipt and Opening of Bid

1. The Mattituck Park District is seeking proposals from licensed contractors to perform snow removal and ice control services for the district. Proposals will be publicly read at the time, date, and place indicated in the Notice to Bidders.

Preparation and Presentation of Proposal

2. Each proposal must be submitted by mail or by hand, marked, "**Snowplow**" to the District Office. Bidders must comply with all Federal, State, and local laws.
3. The Mattituck Park District reserves the right to waive any informalities in bids received, and/or reject any or all bids.

INCOMPLETE SUBMISSIONS MAY BE REJECTED!!

All questions concerning this bid should be addressed to Ben Heins at fm@mattituckparks.gov, all answers to the questions received will be sent in the form of an addendum to all interested bidders.

Date Issued: 16-Sept-26
Due Date: 15-Oct-26

General Description: The Mattituck Park District (MPD) requires snow removal and ice control services for the district's roads, parking lots, and walkways at eight (8) district properties.

Service Requested: Snowplow

Service Locations: Aldrich Lane Facilities Building and Soccer Fields
350 Aldrich Lane, Laurel
SCTM# 1000-125.00-01.00-002.006

Bailie Beach & Lodge
2205 Bailie Beach Road
SCTM# 1000.099.00-03.00-014.000

Bay Ave. (Sabat):
1865 Bay Ave
SCTM # 1000-144.00-04.00-001.000

Breakwater Beach Park:
5155 Breakwater Rd
SCTM # 1000-099.00-02.00-019.001

Love Lane:
1215 Love Lane
SCTM # 1000-140.00-01.00-019.002

Peconic Bay Park (Yacht Club):
9462 Great Peconic Bay Blvd.
SCTM # 1000-126.00-05.00-020.001

Veterans:
11280 Great Peconic Bay Blvd.
SCTM # 1000-126.00-0600-018.000

Please submit written quotes in accordance with the following specifications:

Specifications:

1. **Pre-Proposal.** All prospective bidders **MUST** perform a bid walk with the Facilities Manager prior to submitting a bid, those who fail to do so will have their bids rejected. Please call (631) 298-9396 to schedule a bid walk.
2. **Scope of Work.** Specific descriptions of the scope of work for each property are enclosed. Please ask any questions before bidding. See diagrams for more detail in Appendix A. *Locations are listed in order of priority*
 - a. **Veterans Beach:**
 - i. Entire main lot, entrance and exit to be plowed and salted
 - ii. Sidewalk From main parking lot to main entrance, around building perimeter, from main lot to playground to be cleared and salted

- iii. West gate driveway from street to dumpster to be cleared
 - iv. Excess snow to be deposited in North-East corner of main lot and South-West side of west driveway terminus
- b. Aldrich:**
 - i. Entire lot from school property line to building
 - ii. Driveway on East side of building
 - iii. Path from parking lot to dog park entrance
 - iv. Excess snow to be deposited in North-West corner of lot near dumpsters
- c. Bailie Beach Lodge:**
 - i. Entire driveway from Bailie Beach Road to East parking area of lodge
 - ii. Entire parking lot and area in front of roll-up basement door
 - iii. Deck, ramp, both stairs on North side of building, and South facing basement door to be cleared and salted
 - iv. Excess snow to be deposited in North-East corner of upper lot and/or western section of driveway before bend
- d. Breakwater Beach:**
 - i. Entire entrance and lot North of the gates
 - ii. Excess snow to be deposited in the parking spaces on the South side of the main lot between the volleyball court and guard rail
- e. Love Lane:**
 - i. Entire lot and driveway
 - ii. Excess snow to be deposited on grass area adjacent to driveway
- f. Peconic Bay Park:**
 - i. Entire lot and driveway
 - ii. Excess snow to be deposited in the grass area North of lot
- g. Bay Ave:**
 - i. "Loop" driveway parallel to street
 - ii. Main driveway back to tennis courts
 - iii. Excess snow to be deposited at end of main driveway
- h. Wolf Pit:**
 - i. Small parking strip near memorial rock.
 - ii. Excess snow to be deposited immediately East of strip

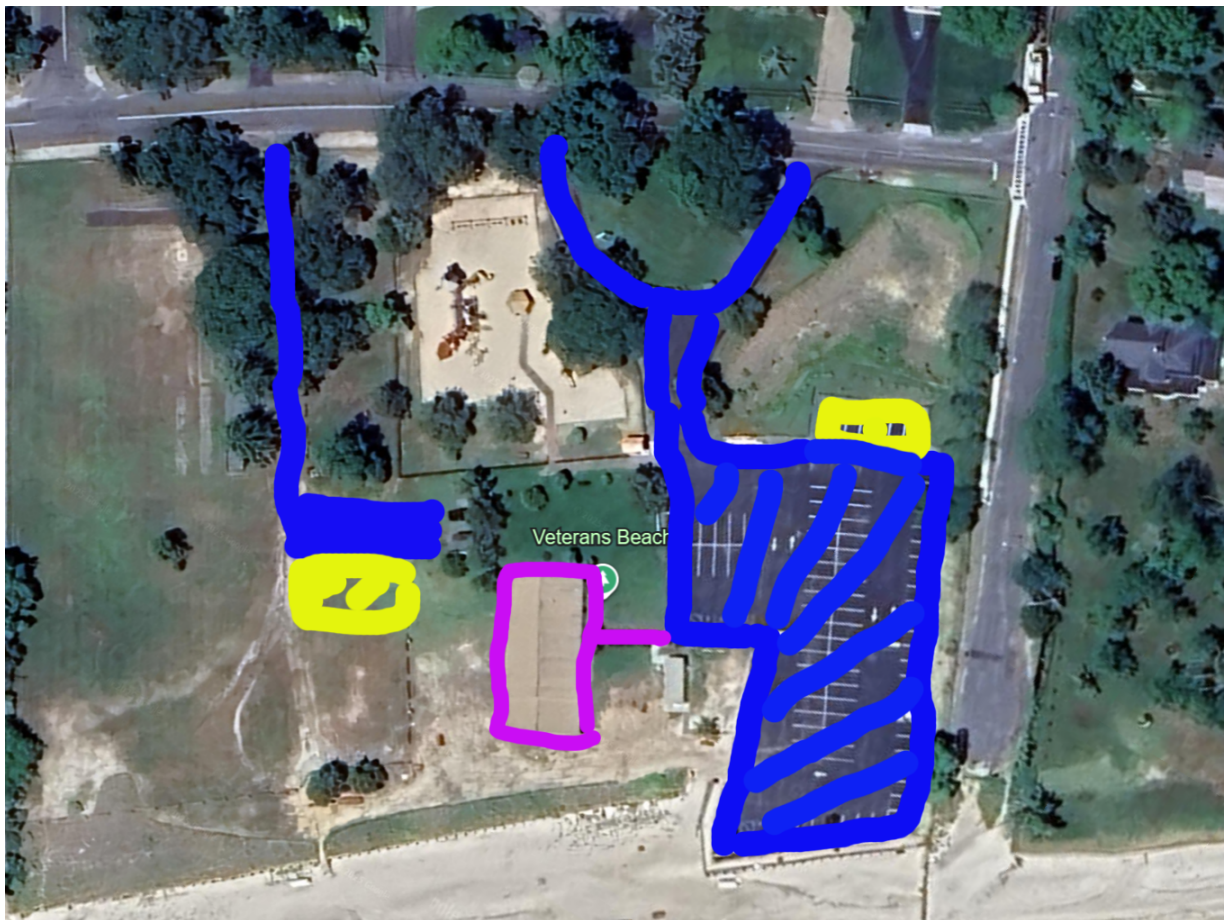
3. Terms and Conditions

- a.** All prospective bidders **MUST** perform a bid walk with the Facilities Manager prior to submitting a bid, those who fail to do so will have their bids rejected. Please call (631) 298-9396 to schedule a bid walk.
- b.** Specific descriptions of the scope of work for each property are enclosed. Please ask any questions before bidding.
- c.** All equipment shall be suitable for the intended purpose, in good working condition, and fitted with flashing lights, back-up signals, and safety devices as appropriate or required by law.
- d.** The value of the services to be provided is to be expressed in fixed price per property per weather event.
- e.** When snow falls during the night or early morning hours and accumulates two inches or more, the facilities shall be cleared within six (6) hours.
- f.** Services shall include all parking lots, driveways, aisles, entrances, exits, sidewalks, and roads. (see scope of work)

- g.** Where and when necessary, a liberal and uniform application of salt shall be applied by spreaders to all paved parking areas and roads immediately after clearing to facilitate melting and traction.
- h.** Snow removed shall be piled as indicated in the scope of work. Snow is not to be stored where melting will cause an icing hazard.
- i.** In the event of an accumulation of less than two (2) inches of snow, or any other weather occurrences which may cause icy conditions, the Contractor may be required to perform an application of salt to all parking lot and sidewalk surfaces to facilitate melting and traction and to promote safety.
- j.** For snow accumulating two (2) inches or more the Contractor shall remove accumulating snow, keep clear all parking areas and roads, and apply salt as needed to maintain snow/ice free conditions.
- k.** Attention is to be given to fire hydrant access, utility equipment access, vent pipes, storm water facilities, intersection site lines and other features on the property which are critical to the operation of the property. These areas are to be maintained free of snow and ice accumulation.
- l.** Prudent and complete use by the Contractor of available snow stacking locations adjoining the pavement and sidewalk areas is expected without damaging existing site features or landscaping.
- m.** Inspections and Damages. The Contractor is responsible for any damages caused by snow removal and ice control services. All damage must be reported at the time of incident to the MPD.
- n.** Flagging and Staking. The Contractor is responsible for marking before the first snow event all features that may be hidden by snow. All driveway edges, obstructions, or other items that may be hidden during a snow event will be staked with high visibility poles. Utility locations, vent pipes and other features that may be obscured or damaged by snow and ice must be marked as well.
- o.** Contractor must possess any current licenses required to plow snow and must supply copies of license(s) to MPD. This also includes any subcontractors if required.
- p.** The MPD may make inquiries to determine the qualifications of the Contractor. MPD reserves the right to reject any Proposal if qualifications do not meet MPD standards. The successful Contractor shall submit, at the time of execution of the contract, a Certificate of Insurance, showing the required liability insurance coverage.
- q.** The successful Contractor shall enter into a contract with the Mattituck Park District to perform the services in accordance with the specifications set forth herein and at the price set by the successful proposal.
- r.** The Contractor shall maintain the types of insurance listed below:
 - i.** Worker Compensation Insurance, as required by Applicable Law. The coverage must be evidenced on a C-1 05.2 form or if exempt on the CE-200 form.
 - ii.** Disability benefits insurance must be evidenced on a DB-102.1 form or if exempt on the CE-200 form.
 - iii.** General liability insurance to include bodily injury and injury to property including full Contractual Liability Coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 General Aggregate.
 - iv.** The district shall be named as additional insured on the liability policy. The Contract will not be signed until all required insurances are received.
- s.** The contract shall be valid for a period of one (1) year, effective 1st November 2026, at the price set by the successful proposal. This contract may be extended for one additional year at the option of the Mattituck Park District. The Park District may notify the Contractor on or before 1st November 2027 if it desires to extend the contract for one year. A copy of the contract is available for review at the Mattituck Park District office, Veterans Memorial Park, 11280 Great Peconic Bay Boulevard, Mattituck, New York. The contract is incorporated into the request for quotes by reference and the winning Contractor will work under the terms and conditions of this agreement.

- t. All proposals are to be submitted by mail marked, "**Snowplow**" to Mattituck Park District, PO Box 1413, Mattituck, New York 11952

Appendix A



Veterans Beach



Aldrich



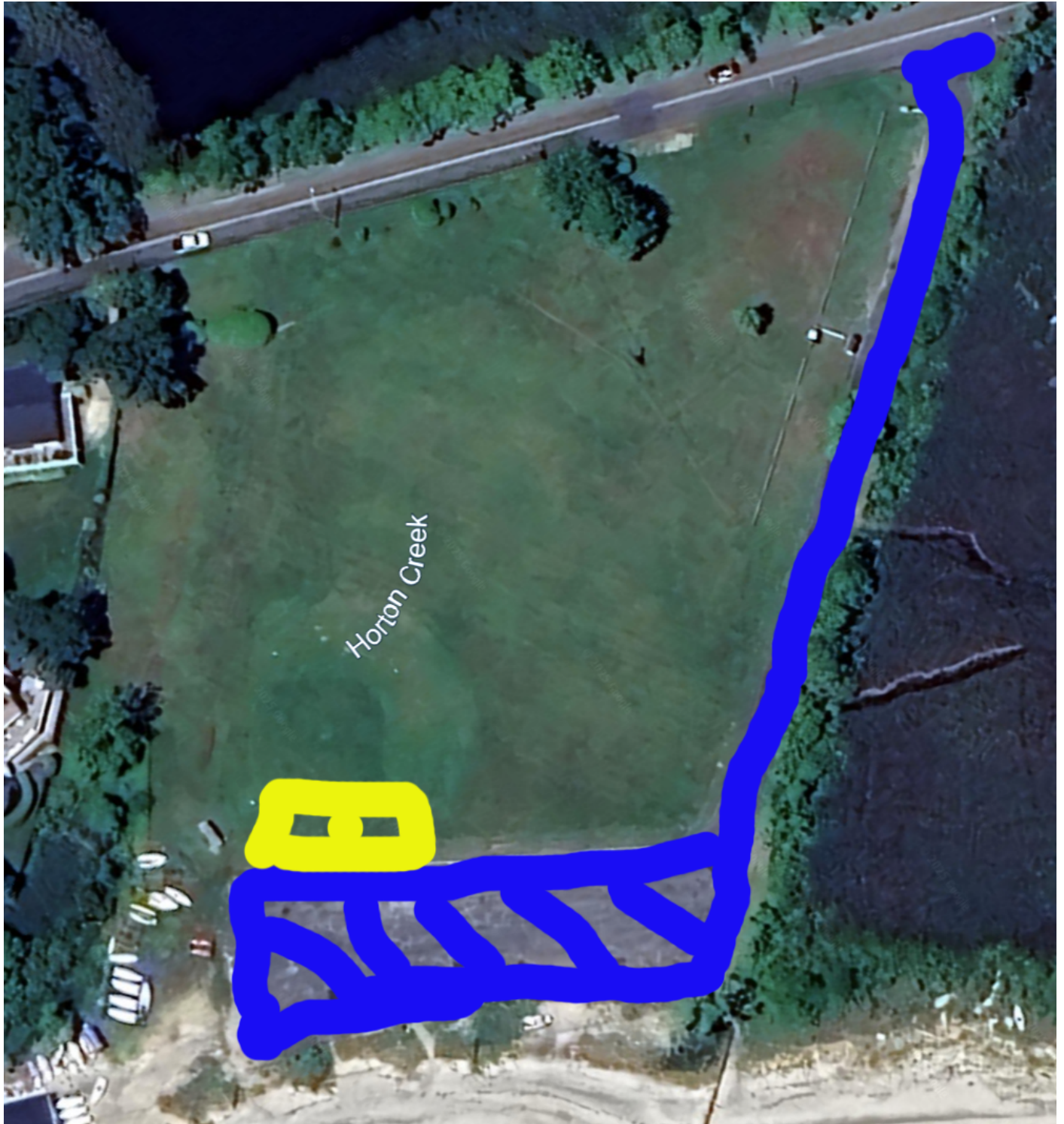
Bailie Beach Lodge



Breakwater Beach



Love Lane



Peconic Bay Park



Bay Ave



Wolf Pit