

Request For Proposal

2026 Plumbing Contract

For Information Contact us at:
(631) 298-9103 or (631) 298-9396



Submission Deadline:
January 15, 2026 6 pm

**Must be submitted in a plain, opaque
envelope marked "Plumbing Proposal".**

RESOLVED, as per the request of the Board of Commissioners, that the Mattituck Park District Clerk be and hereby is authorized to advertise for public bid as per the following:

NOTICE TO BIDDERS

TAKE NOTICE, that bids will be received by the MPD Clerk, Mattituck Park District Office, on 15 January 2026 at 6:00PM, prevailing time. The bids will be publicly opened for:

Plumbing Proposal

**BY ORDER OF THE BOARD OF COMMISSIONERS OF THE MATTITUCK PARK DISTRICT, NEW YORK
INSTRUCTIONS TO BIDDERS**

Receipt and Opening of Bid

1. The Mattituck Park District is seeking proposals from licensed plumbers to perform maintenance and seasonal opening and closing of restroom facilities for the district. Proposals will be publicly read at the time, date, and place indicated in the Notice to Bidders.

Preparation and Presentation of Proposal

2. Each proposal must be submitted by mail marked, "**Plumbing Proposal**" to the District Office. Bidders must comply with all Federal, State, and local laws.
3. The Mattituck Park District reserves the right to waive any informalities in bids received, and/or reject any or all bids.

INCOMPLETE SUBMISSIONS MAY BE REJECTED!!

All questions concerning this bid should be addressed to Ben Heins at fm@mattituckparks.gov, all answers to the questions received will be sent in the form of an addendum to all interested bidders.

Date Issued: 4-Dec-25
Due Date: 15-Jan-26

General Description: The Mattituck Park District (MPD) operates five (5) park facilities with plumbing infrastructure that include (6) seasonal restrooms, (5) year-round restrooms, and (2) kitchens.

Service Requested: Plumbing

Service Locations:

Veterans Memorial Park
11280 Great Peconic Bay Blvd, Mattituck, NY
SCTM # 1000-126-6-17 & 18

Bailie Beach Lodge
2205 Bailie Beach Road, Mattituck, NY
SCT # 1000-99.-3-14

Breakwater Beach Park
5155 Breakwater Road, Mattituck, NY
SCT # 000-99.-2-19.1

Love Lane Boathouse
1215 Love Lane Mattituck, NY
SCTM # 1000-140-1-19.1

Aldrich Lane Fields
350 Aldrich Lane, Laurel, NY
SCTM # 1000-125-1-2.6

Mattituck Park District

Plumbing 2026

The Mattituck Park District is seeking proposals from licensed plumbers to perform maintenance and seasonal opening and closing of restroom facilities for the district.

Description:

The district operates (5) park facilities with plumbing infrastructure that include (6) seasonal restrooms, (5) year-round restrooms, and (2) kitchens.

Scope:

- Opening and closing/winterizing of Veterans Beach outside CXT men's and ladies restroom, outside shower, and foot wash station. Opening date to be 2nd week of April, Closing date to be between November 12th and November 17th.
- Opening and closing/winterizing of Breakwater Beach men's and ladies restroom and outdoor shower. Opening date to be 2nd week of April, Closing date to be between October 15th and October 20th.
- Opening and closing/winterizing of Love Lane men's and ladies restroom/Showers. Opening date to be 2nd week of April, Closing date to be between October 20th and October 30th.
- Annual servicing of the on-demand, natural gas fired water heater at Love Lane. To be performed when building is opened for the season.
- Provide a fixed hourly rate for additional plumbing repairs and installations as may occur throughout the year.
- Provide a guaranteed response time for emergency calls (for example, within 24 hours Mon-Fri) as well as an hourly emergency call rate.

Contractor Requirements:

1. Contractor must possess any current licenses required to complete the job and must supply copies of license(s) to MPD. This also includes any subcontractors if required.
2. The MPD may make inquiries to determine the qualifications of the Contractor. MPD reserves the right to reject any Proposal if qualifications do not meet MPD standards. The successful Contractor shall submit, at the time of execution of the contract, a Certificate of Insurance, showing the required liability insurance coverage.
3. The successful Contractor shall enter into a contract with the Mattituck Park District to perform the services in accordance with the specifications set forth herein and at the price set by the successful proposal.
4. The Contractor shall maintain the types of insurance listed below:
 - a. Worker Compensation Insurance, as required by Applicable Law. The coverage must be evidenced on a C-1 05.2 form or if exempt on the CE-200 form. If you have questions please visit www.wcb.state.ny.us/main/forms
 - b. Disability benefits insurance must be evidenced on a DB-102.1 form or if exempt on the CE-200 form. If you have any questions please visit www.wcb.state.ny.us/main/forms
 - c. General liability insurance to include bodily injury and injury to property including full Contractual Liability Coverage in the amount of \$1,000,000 per occurrence, \$2,000,000 General Aggregate.
 - d. The District shall be named as additional insured on the liability policy. The Contract will not be signed until all required insurances are received.
5. The contract shall be valid for a period of one (1) year, effective January 1st, 2026, at the price set by the successful proposal. This contract may be extended for one additional year at the option of the Mattituck Park District. The Park District may notify the Contractor on or before November 1st 2026 if it desires to extend the contract for one year.

6. A copy of the contract is available for review at the Mattituck Park District office, Veterans Memorial Park, 11280 Great Peconic Bay Boulevard, Mattituck, New York. The contract is incorporated into the request for quotes by reference and the winning Contractor will work under the terms and conditions of this agreement.
7. Contractor" is aware and acknowledges that MPD is a municipal district, and therefore its agents (including Contractor) may be subject to certain restrictions and/or requirements governing municipal entities. Contractor agrees to perform due diligence and conform to all laws applicable to municipalities in New York State.
8. All proposals are to be submitted in a sealed, opaque, envelope and should be clearly labelled "**Plumbing**". Proposals should be mailed to: Mattituck Park District, PO Box 1413, Mattituck, New York 11952.